

Assignments: Download Individual Files

Download Individual Files Submitted by Students from Grade Center

1. When a student submits an assignment, an exclamation mark appears in a green box under the grade column for the Assignment item.
2. Scroll horizontally to locate the column that contains the assignments you would like to download.
3. Scroll vertically to locate the cell associated with the submission file you would like to download.
4. Click the arrow action link in the appropriate cell for an individual student.
5. From the drop-down menu select **View Grade Details**.
6. On the Grade Details page, click the **View Attempts** button.
7. On the next page, you will see a link to the submitted file in Section 2. Review Current Attempt beside **Attached Files**. Click on this link to download the submission.

Source URL: <http://www.portalinfo.utoronto.ca/content/assignments-download-individual-files>